



April 16, 2026

**Summary of the One Hundred and Sixth Meeting
Special Committee 224 Plenary
Airport Security Access Control Systems**

The hundred and sixth meeting of SC–224 was held virtually on April 16, 2026

Attendees included:

Christer Wilkinson (Chair)	AECOM System Solutions
Alexander Para	RTCA
Djhanice Neric	FAA
Martina Benedikovicova (Secretary)	CLT
Justin Martin	AECOM
Jodi Spencer	City of Boise
Kurtis Sorenson	City of Boise
Not present	
Adam Shane	Burns Group

**SC-224 – Meeting No. 106
(April 16, 2026, Meeting)**

1. Welcome and Administrative Remarks:

Mr. Para opened the meeting by reading the reminders for the Anti-Trust Requirement, Export Compliance Policy, Intellectual Property Policy, Membership Policy, and relevant exemptions, as well as RTCA membership requirements.

2. Agenda Review

After the membership update, Dr. Wilkinson presented the agenda for today’s meeting, which included a presentation for FRAC and an update to the RTCA bylaws presentation.

2. Presentation on Volunteering for Special Committee Leadership Roles

Ms. Morrison presented an update to the bylaws from August 2024 regarding the new 3-year term limits for Chairs and Co-chairs. There is no limit on the terms they can serve. The copy of the presentation is attached to this summary.

Ms. Morrison asked those willing to volunteer to email Mr. Para, and she encouraged Dr. Wilkinson to volunteer to continue in his role as Chair.

Dr. Wilkinson noted that he had participated in the role for 20 years and considered stepping down, and Dr. Jonathan Branker of the FAA was interested in the role. However, the FAA leadership appears somewhat ambiguous about their participation.

Dr. Wilkinson also stated that he is willing to continue in the role, but if someone else is interested, he would step down. Ms. Morrison stated that she would follow up on the status of FAA's and Dr. Branker's participation.

3. FRAC Presentation

Mr. Para presented the presentation on the FRAC process on screen; the slides presented are attached to this summary.

After the conclusion of the presentation, Dr. Wilkinson asked when the next PMC meeting was taking place. Mr. Para advised that while the next one will be in June, the one of interest for SC-224 is September 24, 2026. Dr. Wilkinson then calculated a rough estimate for the start of FRAC for early June.

Dr. Wilkinson also inquired what would happen if PMC had substantive comments to the document, noting that it didn't happen in his experience. Mr. Para suggested that the release of the document would be pushed back, and it would have to go through another FRAC, but he would need to follow up with Ms. Morrison for additional details.

4. Approval of Previous Meeting Summary:

The Summary for the Plenary #105 (March 19, 2026) meeting was presented on the screen and briefly reviewed, as there was a problem with the AerOpus site and therefore, the summary was not posted for review there. The summary was accepted. Ms. Benedikovicova will post it to the AerOpus site. Mr. Para will add the number and file with the RTCA files.

5. Version DO-230N Discussion:

Only two section leaders were present.

Mr. Martin had not made any significant changes to the document since the last meeting. He changed some colors and a figure, which he presented on screen. Dr. Wilkinson considered the new version a better version of the figure than the original, however, it also missed the IDMS component listed in the title of the figure. Mr. Martin said he would add the IDMS component to the figure. He also added some verbiage on interfacing Fire Alarm systems to Automated Exit

Lanes. Dr. Wilkinson advised Mr. Martin to send a copy to him and to Ms. Benedikovicova once ready for FRAC. Dr. Wilkinson will then post it on AerOpus marked as ready for FRAC.

Mr. Sorenson did not make any significant changes; he just cleaned up the difference between the military and civilian implementation of LiDAR. Dr. Wilkinson asked him to have all the changes made and the document ready for FRAC at the next meeting.

Ms. Spencer reported that she sent the final copy to Dr. Wilkinson, and her section was ready for FRAC.

Dr. Wilkinson noted that there will be five sections updated this time around and commented that he would need to follow up with Mr. Shane on the status of his section.

Dr. Wilkinson then inquired of Mr. Para if it was still acceptable to update the Introduction and Executive Summary sections after the completion of the FRAC, as inclusion of any comments from FRAC could rearrange the alignment. Mr. Para said it would be fine to just put a note that those sections will be updated post-FRAC. Dr. Wilkinson will update those two sections.

6. Action Items for Next Meeting

- Dr. Wilkinson will follow up with Mr. Shane.
- Mr. Para will post the copies of the presentation on the AerOpus site – he advised of completion of this item before the meeting has concluded.

7. Next Meeting

May 14, 2026, at 10:00 am

June 18, 2026 at 10:00 am – Beginning of FRAC

8. Any Other Business

No new business was discussed.

The meeting was adjourned.

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Martina Benedikovicova

Secretary

CERTIFIED as a true and Accurate summary of the Meeting.

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Christer Wilkinson

Chair



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Collaboration

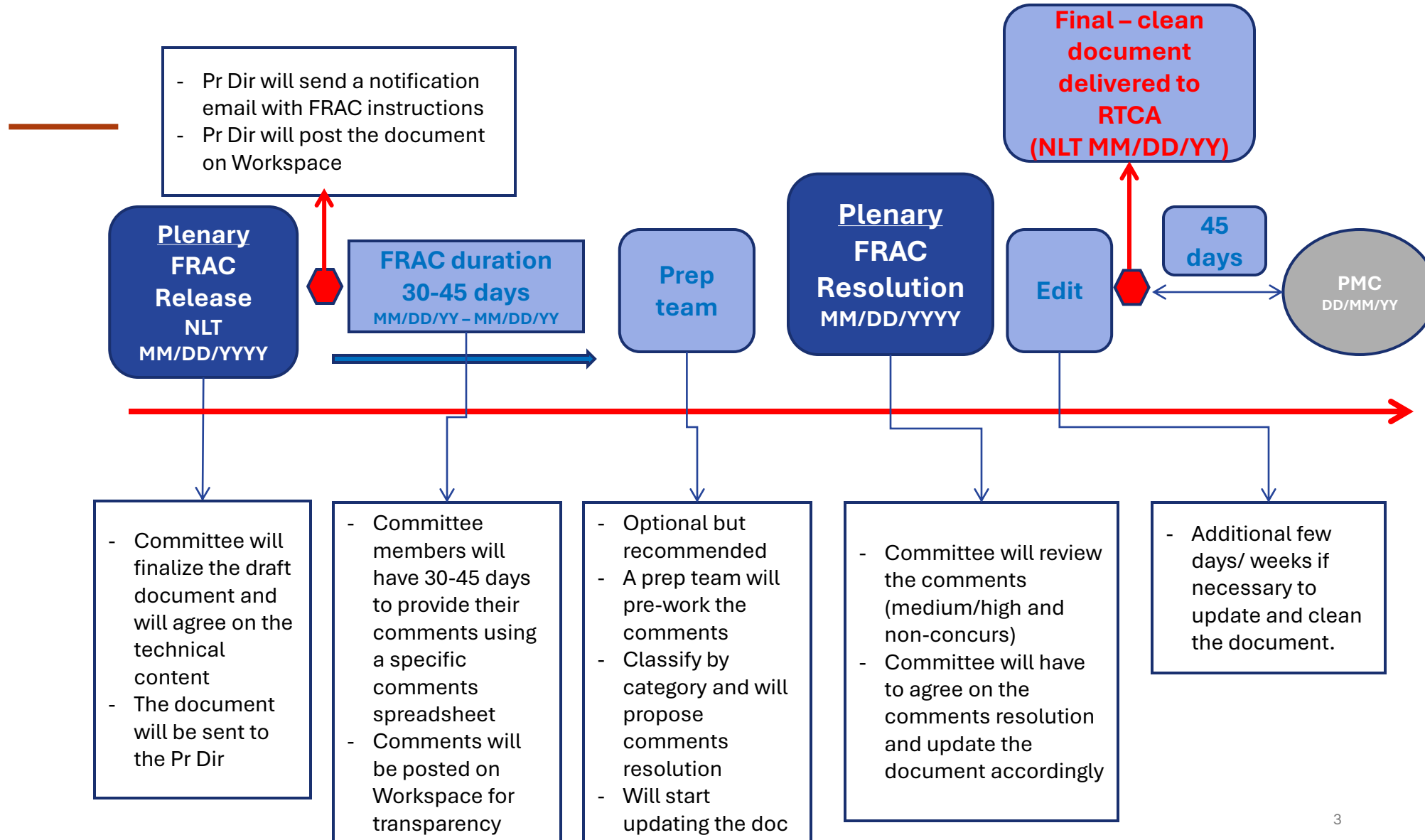
FRAC Process

SC-224 Plenary
April 2026

Final Review and Comment (FRAC)

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- The SC confirms in Plenary that the proposed final draft document is “mature” and ready for FRAC.
 - The FRAC period is usually a of minimum 30 days (usually 45 days for joint documents)
 - During the FRAC period, members who so choose can submit comments using the Workspace commenting tool.
 - The final list of comments and suggested resolutions are downloaded for presentation to the full committee.
 - The SC approves the document (in Plenary), as discussed, for forwarding to the PMC. The SC will not see the whole document again until it is published by RTCA.
 - The document is forwarded to the Program Director (PD) for review and final editing at least 45 days before PMC.
 - PD forwards the draft document to the PMC Secretary to distribute to the PMC members at least 30 days before the PMC meeting for consideration.

DO-XXX/ED-YYY FRAC Timeline



Thank You

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- Questions ?



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Volunteering for Special Committee Leadership Roles

Chairs and Co-Chairs

Background

- Board of Directors Revised RTCA, Inc. Bylaws in August 2024
- Changes to the Program Management Committee (PMC) Governing Body
 - Chairs/ Co-Chairs are appointed for 3-year terms
 - At close of term, RTCA, Inc. requests volunteers for next term
 - No limit on the number of terms that may be served
 - Co-chairs are encouraged to share the load of leading a Special Committee and a rotation in and out of the role of Chair to allow everyone to have a chance to focus on technical contributions
- Available on our [website](#) (About Us → Governance, link at the bottom)

Process

- At a Plenary meeting the Program Director (PD) will announce volunteers are being sought for a Co-Chair position
- Interested SC members should contact the PD directly
- Selection of Co-Chairs is made by the RTCA, Inc. President and CEO and then approved by the Program Management Committee (PMC) as an administrative Terms of Reference (TOR) change