



**RTCA Paper No: 299-21/SC241-015**

**EUROCAE Paper No: EUR 269-21 / WG121-10**

**Meeting Minutes of Plenary 6 September 15<sup>th</sup>, 2021**

**Attendees:**

Al Secen (RTCA)	Carsten Kohlmeier-Beckmann
Bernard Baldini	James Sampica
Bernard BALDINI Dassault Aviation	Stefania Tomasini
Jon Fifield	MOULARD Marie Laure
Alex Baller	Patrick Guerin
Judith Ritchie	Jim Davis_AccuFleet
Eric Straw	Manfred Mohr
Scott Gandy FAA- SEA AED (AEG)	Candace Kolander
Jeff Gardlin	Mike Krenz - Collins Aerospace
odhiamboc	Chloe Shen Morosetti (UAL)
Chad Johnson, TC	Hal Adams
Lucien Maurice Le Bourlegat	Sebastian Reschenhofer

**1.) RTCA/EUROCAE Policy Statements**

- a. Policy statements and meeting tips were reviewed by Al and Sebastian

**2.) Welcome and Introductions**

- a. Chloe welcomed everyone back to Plenary #5.

**3.) Approve Minutes from Meeting 5**

- a. Al advised that notes were posted late (early this morning), please review. Al advised minutes would be conditionally approved if no comments received in the next 24 hrs. Patrick advised notes for #5 were sent in on June 9<sup>th</sup>.

**4.) Work groups status**

**a. WG-1 Documents**

- i. No specific WG 1 discussion took place.
- ii. Al advised that due to Eva being out (and Caroline filling in for Eva only taking notes), that he did not anticipate receiving a briefing from group #1.
- iii. Chloe advised to move to group #2 for any updates that need to be communicated to the team.
- iv. Question: Has anybody taken care of the comments from IATA from Dr. Powell (sp?) from Ch.3? Chloe advised that there were a few comments from CDC, mostly editorial from group 1. Chloe advised that the majority of work is concentrated in group 3. Al advised that the IATA questions should be for Hal. Hal advised that they have taken into account everyone's input to that time.

**b. WG-2 Compatibility of Chemicals**

- i. No specific WG 2 discussion took place.

- ii. Chloe moved on to Group 2. Candace was asked to speak for group 2. Candace advised that all comments were editorial and that all substantive comments went to group 3, nothing to report to the group.
- c. **WG-3 Non-chemical**
  - i. Chloe moved on to Group 3. Hal advised most changes fell to section 3.
  - ii. Received some testing data from CDC about the testing, the way it was done (methodology), testing that was done was probably the most extensive. Section 3 on Ionization was changed pretty significantly due to feedback from IATA and CDC.
  - iii. For UV there were many detailed examinations of that.
  - iv. Hal advised that a draft was sent out a month ago and no comments have been submitted on draft.
  - v. Thermal: referenced in Boeing test.
  - vi. Manfred advised that comments for non-chemical were also submitted for WG3 on 9/1, comments were submitted from David (?). Hal will have to go back and find these comments as they were missed. Chloe asked Hal to review the comments and submit within a few weeks. Manfred agreed.
  - vii. Chloe asked if there were any other questions for group 3, there were none.
  - viii. Manfred asked if questions were received on UV disinfection. Concerning not only surfaces, but for air disinfection of air in ductworks. Hal advised that he did and would review. There was a short discussion on this topic as it relates to aircraft airflow and hepa-filters.
- d. Chloe advised to move to item #5 to discuss timeline.

#### 5.) Date of next meeting

- a. Al advised that we are at 9/15, need to make PMC approval on 12/16 will need to FRAC on next Monday. 45 days required
- b. **Next plenary in November 4**, need to hold a working group session in order to resolve comments. Due to tight timeline, need to resolve comments as received. Al will work with authors as they come in.
- c. Chloe advised that timelines are very tight, and thanked the team leaders for keeping on top of it to meet deadline.
- d. Al advised that comments from IATA for Hal and section 3 may take some time. That is the long pole in the tent for meeting the deadline.
- e. Manfred asked Caroline to ensure that she communicates with Eva on timelines.
- f. Chloe advised Hal has the majority of heavy lifting, by Friday we will accept best version meet timeline.
- g. Al advised that he will send friendly update reminders for timelines.

#### 6.) Action Item Review

- a. **Resolve any outstanding comments**
  - i. Al will prepare document for FRAC and copy to Sebastian for OC.
  - ii. Will work any comments during FRAC/OC

#### 7.) New Business

- a. Sebastian noted for next meeting, that introduce topic that Eurocae has received a request to create a possible new working group for infectious pax handling. There were f/u meetings with the leadership committee, proposed not to integrate with this group but rather create a new one.
- b. Chloe asked for any final comments for today's meeting, there were none
- c. Chloe asked if Manfred would like to give any closing comments.
- d. Chloe asked if Jeff Garland had any questions prior to close
- e. Chloe asked if Patrick had any questions.
- f. Al provided some closing comments

**8.) Adjourn**

- a. Chloe asked for motion to close meeting, Patrick put forward motion, non objections.

**9.) Date of Next Meeting**

- a. **November 4<sup>th</sup>**

**Meeting Adjourned**