

**Summary of the Seventy-Sixth Meeting**  
**Special Committee 224 Plenary**  
**Airport Security Access Control Systems**

The seventy-sixth meeting of SC–224 was held virtually on April 29, 2021.

**Attendees included:**

Christer Wilkinson (Co-Chair)	AECOM System Solutions
Jose Chavez (Acting Co-Chair)	TSA
Art Kosatka (Secretary)	TranSecure Inc.
Djhanice “DJ” Neric (Government Authorized Rep)	FAA
Karan Hofmann	RTCA, Inc.
Adam Shane	LAWA
Jonathan Branker	FAA
Don Zoufal	Crowznest
Lance Ferrell	M2P
Kevin Emden	M2P
Suzanne Guzik	Burns
Walter Hamilton	IDTP
Regrets:	
Kristina Dores	TranSecure Inc.
Lars Suneborn	IDTP

**SC-224 – Meeting No. 76**  
**(April 29, 2021 Meeting)**

**1. Welcome and Administrative Remarks:**

Ms. Hofmann opened the meeting with the reading of the reminders for Anti-Trust Requirement, RTCA Proprietary Policy and Membership Policy and relevant exemptions. Dr. Wilkinson presented the agenda for today’s meeting.

**2. Approval of Previous Meeting Summary:**

The Summary for the Plenary 75 (March 11, 2021) meeting was approved with one minor typographical note.

**3. TSA Report:**

Mr. Chavez, TSA representative, reported no relevant agency status or activity. No direct remarks at this time. Mr. Paterno is out on leave.

#### **4. DO-230K Final Review and Comment Resolution:**

##### **Mr. Hamilton: Section 3 - Biometrics**

Outlined a few typographical comments, nothing substantive requiring discussion.

##### **Mr. Shane: Section 6 - Video**

Corrects language regarding what a VMS is / is not; his additional and other corrected language is contained in Mr. Shane's submitted FRAC sheet, which will be entered to the primary document by Ms. Guzik. Each such comment has been discussed and approved by committee.

##### **Mr. Ferrell: Section 8 - Integration**

No significant corrections.

##### **Mr. Emden: Section 10 - Procurement**

Points of discussion:

- Paragraph 10.3.2.3 text is now corrected
- See paragraph 10.5.2 - regarding need for "warning" paragraph on each page (yes)
- Paragraphs 10.3.3 thru 10.11.3 have all been modified with new or clarifying language as shown on the FRAC sheet
- Still needs a checklist at end of the Section

##### **Dr. Branker: Introduction**

Removing reference to AAAE, which is no longer a sponsor.

##### **Mr. Zoufal: Section 2 – Credentials**

Dr. Wilkinson explained the modified graphic regarding Rap Back – Mr. Zoufal discusses additional corrections to be provided graphically by Dr. Wilkinson, as well as a corrected title for the graphic.

Discussed use of MOUs vs. SORs; clarified language to be provided to Ms. Guzik after discussion with Mr. Hamilton. No new MOUs are being accepted.

There are 234 airports now participating in Rap Back as of 4/29/21.

## **Dr. Wilkinson: Section 11 - Facilitation Section**

Discussed his newly added text as a preface to the Introduction language for the Facilitation section, to note that this section is new and anticipated for fuller resolution in the next iteration of the DO-230 document.

## **Mr. Hamilton: Document Title**

Initiated a discussion of the TITLE of the document – currently shown as “Standards for Airport Security Access Control Systems” but referenced within the body of the document as “Integrated Security System for Airports” which appears 156 times as “ISSA”. Dr. Branker will clarify appropriate use as name of systems vs. name of the document, in the introduction, which may or may not require modification throughout the body.

## **Other Items:**

Dr. Wilkinson and Dr. Branker will check with Ms. Does regarding appropriate use and citation of ICAO graphics (Facilitation Section) - (4 in Section 11 and 2 in Section 12).

## **Tentative Submittal Deadlines:**

May 7 <sup>th</sup>	Deadline of inputs to Ms. Guzik
May 12 <sup>th</sup>	Final Cleanup by Ms. Guzik for turnover to RTCA

## **To-Do Task List:**

- Mr. Emden needs to supply checklist for his section
- Dr. Wilkinson will provide the corrected Section 2 graphic and title, as well as corrected language for Section 11 Preface
- Mr. Zoufal will confer with Mr. Hamilton for modified MOU vs. SOR language
- Dr. Branker will provide revised introduction and determination of 6 graphic figure sources/citations, as well as review use of “ISSA” throughout

## **5. Tentative Schedule for future events**

May 7 <sup>th</sup>	Final versions to Guzik
May 27 <sup>th</sup>	77 <sup>th</sup> Plenary with TOR and discussion regarding document title
June 17 <sup>th</sup>	PMC - Virtual; Branker and/or Wilkinson to present.
July 29 <sup>th</sup>	78 <sup>th</sup> Plenary - tentative

## **6. Any Other Business:**

There being no other business, the meeting was adjourned.

-S-  
Art Kosatka  
Secretary

**CERTIFIED** as a true and Accurate summary of the Meeting.

-S-  
Christer Wilkinson  
Co-Chairman

-S-  
Alan Paterno  
Co-Chairman