



RTCA Paper [187-19/SC229-037](#)

EUROCAE [EUR 164-19 / WG98-48](#)

Thursday, 10 October 2019

18th Joint EUROCAE WG-98 / RTCA SC-229 - Meeting Minutes
“Aircraft Emergency Locator Transmitters (ELTs)”

Date	Thursday August 8, 2019 9am-12noon EDT
Place	Virtual WebEx
Venue	WebEx Meeting
Hosted	RTCA

Present:

FIRST NAME	NAME	COMPANY
BOUHET	ALAIN	OROLIA
CRESP	CLAUDE	ECA GROUP ELTA
Densmore	Jeff	Radiant Power Corp
FISHER	JOHN	US FEDERAL AVIATION ADMINISTRATION (FAA)
FUHRMANN	DAVID	USAF
GREEN	CHARISSE	FAA
Guegan	Anna	EUROCAE
Hiner	Eric	DME Corporation
HOFFMAN	CHRISTOPHER	ACR ELECTRONICS, INC.
HORIOT	CHRISTOPHE	AIRBUS
KHALIL	FADL	BOEING
McCurry	Chris	Radiant Power Corp
MILLER	BRAD	HONEYWELL
MORRISON	REBECCA	RTCA
PACK	THOMAS	ACR ELECTRONICS
PLANTIN DE HUGUES	PHILIPPE	BEA
Senol	Ahmet	Airbus
SMITH	RICHARD	NTSB
ST-PIERRE	DANY	INTERNATIONAL COSPAS-SARSAT PROGRAMME
TAYLOR	STUART	H R SMITH GROUP

1. Welcome/Introductions/Administrative Remarks.

The meeting opened By Tom and Philippe welcoming members to the 18th Joint meeting via WebEx.

Rebecca Morrison discussed the IPR policy from her onscreen presentation.

Tom identified everyone on the WebEx call

2. Agenda overview and approval

General discussions on the Agenda commenced and Rebecca discussed clarifications regarding the differences if something is an errata/change/revision.

For a change or a revision, the TORs need to be updated and approved by the PMC.

Errata can be issued from RTCA and EUROCAE without an update to the TOR needed.

Rebecca suggested coordinating with the regulatory authorities to determine if it is a change or a revision of the TSO, it is appropriate for the RTCA/EUROCAE document to be the same one.

3. TSO/ETSO Status

Charisse provided an overview of the TSO status.

Tom Pack provided an update for the ETSO as Xavier was unable to make the call.

4. C/S Summary

Dany provided an update from Cospas-Sarsat activities from the previous meetings and gave clarifications regarding the system and specifications.

5. ICAO GADSS Update

Philippe provided an update from ICAO and the GADSS task force.

6. Review Errata Logged into the Web Tool

Rebecca reviewed the web tool and gave an overview of how it works, defining Errata, Change in Content or Meaning changes.

7. Review

The group started to discuss the comments that had been submitted via the website, working their way through several of them. The detailed list can be found on the web space at:

https://workspace.rtca.org/apps/org/workgroup/sc229/comments.php?clear=1&workgroup_id=154

It was noted that the workspace would be used for the “record” of notes/changes.

8. ToR Change

Due to time restraints, the group had to cut the review off and discuss possible changes to the terms of reference for the working group and make proposals for the PMC.

There were some disagreements on some of the wording, but over all, it was approved by the plenary for Tom to present to PMC on September 12, 2019.

The consensus was that the working group would create a "Change 1" to DO-204B/ED-62B. It was discussed that the changes may go beyond the scope of a Change. If they do, the group would need to get the PMC to approve a revision instead of a change.

Rebecca took the action to send Tom the template to be completed to update the TOR.

The plan was agreed to disposition all comments via telecons and then meet in Paris December 16th and 17th to make a plan to update the document.

Philippe and Anna took the action to add a task sheet to the WG-98 TOR for joint publication of what will be DO-204B Change 1/ED-62B Change 1.

9. Future Meetings

WebEx & Plenary meetings were agreed for the following dates:-

- October 15 – First telecon – Kick off – Go over plan – disposition comments
- October 29 – Telecon to disposition comments NOTE: **Last day to enter comments into tool (Tool will be locked after)**
- November 12 – Action review/comment discussion
- November 26 – Action review/comment discussion
- December 10 – final tag up/closure of all actions open on comments
- December 2019 Plenary – Finalize changes for March 2020 PMC / TAC

10. Adjourn

Tom and Philippe thanked everyone for their continued hard work and the meeting was adjourned.

List of Plenary Actions:-

ACTION NUMBER	ACTIONNEE	ACTION	STATUS
Action 1	Rebecca	To send Tom the template to be completed to update the TOR.	Complete
Action 2	Philippe/Anna	To add a task sheet to the WG-98 TOR for joint publication of what will be DO-204B Change 1/ED-62B Change 1.	Complete

DRAFT