



EUR 311-20/WG117-006  
RTCA 289-20/SC240-006

October 27, 2020

## EUROCAE WG-117 / SC-240 “Topics on Software advancements (TOSA)”

### Meeting #4 Calling Notice

<b>Date</b>	17 – 18 November 2020
<b>Place</b>	15 :00 – 20 :00 CET / 09 :00 – 14 :00 EST
<b>Venue</b>	Virtual (Web Ex)
<b>Hosted by</b>	RTCA and EUROCAE

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### AGENDA

1. Welcome, Introductions
2. Review of RTCA and EUROCAE Policies and Expectations
3. Review and Adoption of Agenda
4. Review of minutes of previous meeting/s and status of action items
5. Management team general information if any
6. Review of WG-117/SC-240 Work Plan, schedule, deliverables & task allocation
7. Special Presentations
8. Subgroups Status Presentations
9. Review of Actions
10. Date of Next Meeting/s
11. Any other business
12. Close