

Summary of the Thirty-Fifth Meeting

Special Committee 224

Airport Security Access Control Systems

The thirty-fifth meeting of SC-224 was held September 17, 2015 at RTCA, 1150 18th Street, N.W., Suite 910, Washington, D.C. 20036 and was attended in person and /or via telecom / WebEx*. Attendees included:

Christer Wilkinson* (Co-Chair)	AECOM System Solutions
Art Kosatka (Secretary)	TranSecure
Jonathan Branker	CGH Technologies, Inc.
Charles Chambers	National Safe Skies Alliance
Kristina Dores*	ICAO
Ed Ebright	Federal Aviation Administration
Patrick Fines*	Raytheon
Walter Hamilton*	ID Technology Partners
Sarah Meriwether	Oberthur
Harold Moses	RTCA, Inc.
Bridger Newman	Air Line Pilot Association
Jeanne Olivier*	Port Authority of New York & New Jersey
Mike Pilgrim	International Security Concepts
Rick Pratt	Xtec, Inc.
Jay Romlein*	CSHQA
Steve Rogers*	Intellisoft, Inc.
Don Zoufal*	System Development Integration

In accordance with the Federal Aviation Advisory Committee Act, Ed Ebright, Federal Aviation Administration (FAA), was the Designated Federal Officer for this meeting.

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(September 17, 2015 Meeting)

1. Welcome and Administrative Remarks

Mr. Ebright read the DFO administrative statement; Mr. Moses addressed the RTCA proprietary information statement.

2. Approval of Previous Meeting Summary

There were no substantive comments. The meeting Summary for the August 6, 2015 meeting was approved.

3. TSA Report

The TSA representative not being present, the Chairman outlined the status of TSA co-chair, nothing to report, but still in question — Mr. Chambers has discussed other options with RTCA, noting that FAA cannot serve as co-chair, which would violate the requirement for a separation of entities – it cannot provide recommendations to itself. One alternative suggestion is that an airport member serve; Ms. Olivier was a potential candidate for PMC discussion, or possibly a ACI/AAAE staffer or Mr. Griffith at ACC as another option.

4. Safe Skies Report

Mr. Chambers reported for NSSA –background on 230-D distribution – which now includes foreign members, airlines, associations, NSSA members - beyond security committees. The 230E version includes a licensing agreement stating it may only be used by recipient, and cannot be shared. This will be the same for “F” when available.

5. Discussion of Reworked Credentialing Section

- The chairman thanked Mr. Hamilton, Ms. Dores, and Mr. Zoufal for comments and improvements.
- The committee then went through the document section by section and the proposed changes are recorded in the new version posted on the RTCA site the weekend after the meeting. In addition, the following typo and document production requirements were identified:
 1. Size of graphics to be adjusted
 2. Minor grammatical changes re retention of local responsibility
 3. Need to verify each acronym and identify first use.

4. Discussion of the acronym TA used as “Trusted Agent”, potentially being confused with “Threat Assessment “– committee decided to use it spelled out.
- Mr. Branker’s introduction section was reviewed after accommodating the credentialing fixes as well as numerous administrative changes describing the history of transition among previous 230 editions:
- There followed a discussion of preparation for FRAC review, placing full updated document section onto RTCA web site.
- No comments from TSA regarding previously stated SSI concerns.

6. Discussion of Operational Checklists

Moved to next meeting.

7. Date and Time of Next Meeting

It was agreed to be held on October 29, 2015 in order to provide the FRAC approved document to the PMC prior to the November 16th deadline.

8. Any other Business

There being no other business the meeting was adjourned.

-S-
Art Kosatka
Secretary

CERTIFIED as a true and accurate summary of the meeting.

-S-
Christer Wilkinson
Co-Chairman