**Summary of the Fifty-Third Meeting**

**Special Committee 224 Plenary**

**Airport Security Access Control Systems**

The fifty-third meeting of SC-224 was held December 12, 2017, at RTCA, 1150 18th Street, N.W., Suite 910, Washington, D.C. 20036 and was attended in person and /or via telecom / WebEx*.  Attendees included:

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| Christer Wilkinson* (Co-Chair) | AECOM System Solutions |
| Al Paterno* (Co-Chair) | Transportation Security Administration (TSA) |
| Art Kosatka (Secretary) | TranSecure |
| Djhanice "DJ" Neric | Federal Aviation Administration (DFO) |
| Jonathan Branker* | Federal Aviation Administration |
| Eric Byzinski | Transportation Security Administration |
| Colleen Chamberlain* | American Association of Airport Executives (AAAE) |
| Sean Cusson* | Airports Council International (ACI North America) |
| Kristina Dores* | ICAO |
| Suzanne Guzik* | CTI |
| Walter Hamilton* | ID Technology Partners |
| Karan Hofmann* | RTCA, Inc |
| Jim McGuire* | TranSecure |
| Mike Pilgrim* | Burns and McDonnell |
| Nobuyo Sakata | Aircraft Owners and Pilots Association (AOPA) |
| Don Zoufal* | CrowzNest |

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In accordance with the Federal Aviation Advisory Committee Act, Djhanice "DJ" Neric, Federal Aviation Administration (FAA), was the Designated Federal Officer (DFO) for this meeting.

**SC-224 - Meeting No. 53**
(December 12, 2017 Meeting)

1.   **Welcome and Administrative Remarks**

Ms. Neric read the DFO administrative statement; Ms. Hofmann addressed the RTCA proprietary information statement.  The Chairman presented the agenda.

**2. Approval of Previous Meeting Summary**

The Summary for the October 24, 2017 meeting was approved without comment.

**3. Expanded Document Distribution**

Ms. Hofmann reported some progress with ACI discussion on DO-230 distribution to airport industry. There was also some discussion with AAAE.

- We were able to prepare and distribute a flyer announcing the soon to be released DO-230H at the AAAE 17th Annual Aviation Security Summit 5-6 December.

Dr. Branker has been accepted to present at a Passenger Terminal Expo (PTE) session in March 2018 in Stockholm to cover SC-224 activity. He hopes to provide PDF handout of DO-230H to attendees. Ms. Hofmann is still investigating the possibility through RTCA channels.

Mr. Pilgrim accepted an action item to follow up with National Safe Skies Alliance (NSSA) regarding general RTCA document distribution.

Mr. Wilkinson suggested that a presentation on the RTCA standard could be made at ACI "Airports at Work" conference in MSY. Mr. Cusson agreed to follow up on this item.

American National Standards Institute (ANSI) standard issue. Making an RTCA document into an ANSI standard was deemed too complex an undertaking at the present time.

**4. Transportation Security Administration (TSA)/National Safe Skies Alliance (NSSA) Guidelines Update Report**

TSA/NSSA Guidelines discussion regarding possible next version still to be determined.

**5. DO-230I Discussion**

- General discussion with chapter chairs to begin India review with more operational guidance "as appropriate" and any necessary technical updates, noting the short time period for consideration with a completion date of May 2018.

- Mr. Zoufal will take over credentialing; has not yet developed a strategy, but believes it should be brought closer to the regulatory requirements. The chair reminded him that we are doing guidance, not operational manuals. Mr. Zoufal mentioned that he thought the current section had too much emphasis on comprehensive Identity

Management Systems (IDMS) which would only be required for a handful of airports.

- Mr. Hamilton re: guidance for biometrics – suggested that previous guidance to add operational guidance "as appropriate" has been sufficient; has no additional requirements at this time, but advised that the corresponding sections of Physical Access Control Systems (PACS) may require review.

- Discussion of current issue at a western GA airport planning to begin commercial service twice weekly, and the necessary operational guidance necessary to shift back and forth between GA operations and TSA-driven commercial 1542 security operations only during actual on-the-ground service. Further discussion of RTCA Standard being used internationally, although it is primary a domestically-oriented document. Mr. Kosatka will coordinate further development with Mr. Suneborn (PACS chapter) and Ms. Sakata of AOPA.

- Mr. Wilkinson will follow up with Ms. Olivier and Mr. Suneborn regarding their chapters (perimeter and access control, respectively).

- Ms. Guzik suggests that the new operational guidance could take the form of recommendations for priorities and expanded checklists.

- Dr. Branker and Mr. Kosatka: no updates for Introduction or Security Operations Center (SOC) required at this point– both of which follow any changes in the body of the document.

- Mr. McGuire suggested his sections are more technical than operational; video, communications / networking, integration and cyber security remain in relatively good shape and there was comprehensive guidance from National Institute of Standards and Technology (NIST) on the latter issue available.

- Mr. Kosatka noted the lack of suggestions at this time suggest less than significant changes for the next iteration.

6. **Follow On Meetings**

The following future meetings were setup for planning and the federal register.

- December 19, 2017, 8:30 ET – PMC – Presentation of DO-230H for approval and publication

- January 25, 2018, 10:00 ET – Continue DO-230I Discussion

- February 22, 2018, 10:00 ET – Continue DO-230I Discussion

## 7.    Action Items

- Follow-up with document distribution; issues with tracking requests (Hofmann)

- Follow up on possibility of document distribution at PTE and ACI-MSY (Hofmann)

- Use of TranSecure logo on hand-out thumb drive for that distribution (Hofmann)

- Follow-up regarding any appropriate content on drones to include DAC presentation at future SC-224 meeting (Hofmann)

- Investigate on SC-224 presentation at ACI conference (Wilkinson/Cusson)

- Seek coordination with NSSA (Pilgrim)

## 8.    Other Business

There being no other business the meeting was adjourned.


-S-
Art Kosatka
Secretary

**CERTIFIED** as a true and accurate summary of the meeting.

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Christer Wilkinson
Co-Chairman