

Summary of the Thirty-Second Meeting

Special Committee 224

Airport Security Access Control Systems

The thirty-second meeting of SC-224 was held April 9, 2015 at RTCA, 1150 18th Street, N.W., Suite 910, Washington, D.C. 20036 and was attended in person and /or via telecom / WebEx*.

Attendees included:

Christer Wilkinson* (Co-Chair)	AECOM System Solutions
Art Kosatka* (/Secretary)	TranSecure
Lori Beckman*	Aviation Security Consulting, Inc.
Jonathan Branker	CGH Technologies, Inc.
Colleen Chamberlain*	American Association of Airport Executives
Kristi Crase*	Quantum Secure
Kristina Does*	ICAO
Walter Hamilton*	ID Technology Partners
Joe Hebert	Federal Aviation Administration
Richard Kessel	ALPA
Shawna Larson*	City of Phoenix Aviation Department
James McGuire*	TranSecure International, Inc.
Dinkar Mokadam	Association of Flight Attendants
Harold Moses	RTCA, Inc.
Jeanne Olivier*	Port Authority of New York & New Jersey
Mike Pilgrim	International Security Concepts
Rick Pratt*	Xtec, Inc.
Charles Reed*	Parsons Brinckerhoff
Jay Romlein*	CSHQA
Carol Spear*	Aviation Security Consulting, Inc.
J. Leonard Wood	TranSecure, Inc.

Note: Due to the length of the meeting not everybody was on line all the time.

In accordance with the Federal Aviation Advisory Committee Act, Joe Herbert, Federal Aviation Administration (FAA), was the Designated Federal Officer for this meeting.

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(April 9, 2015 Meeting)

1. Introductions etc.

- Messrs. Wilkinson, Hebert and Moses provide official committee announcements and administrative guidance including the RTCA proprietary references.
- Two sections to today's meeting - credentials will be in the afternoon

2. Previous Meeting Summary

Minutes of the previous meeting were approved without change.

3. TSA Report

There was no report from TSA, as Susan Rohde not in attendance.

4. Safe Skies Report

With Mr. Chambers being absent, there was no report but Ms. Olivier reported that Mr. Chambers is now back at work half time. The committee sent its best wishes for a speedy recovery.

5. PMC Report

Mr. Wilkinson reports on the RTCA PMC approved actions on the TOR at the last PMC meeting.

- Doc 230E will be issued next month, with PMC permission to issue it with a reworked credentials chapter in Sept as DO 230F.
- DO 230 G will be next May with the operational checklists. Hamilton has a draft of his chapter model checklist. Typically they come as a summary activity at the end.

6. Review of Sections

The sections were reviewed in turn:

- Mr. Hamilton –biometrics - complete, no new comments, checklist will be edited out. His checklist was done by a word search for “should” to see if each is appropriate for use.
- Mr. Reed - Communications Section - no comments – one from Wood in communications section 1st page 3rd bullet – correction of the use of COTS
- Ms. Olivier – Perimeter - no comments
- Mr. Suneborn – access control - not present, no comments made
- Mr. Keegan – CCTV - not present

- Mr. Reed for Beningson - procurement or cyber - no comments on both section –
- Mr. Kosatka - SOC no comments
- Mr. Zoufal - integration no comments, (Mr. Zoufal gave his report in the afternoon)
- Mr. Branker – introduction - no additional comments, Chair previously sent additions that were just administrative, to be included in the forward, about what has changed in this version - no detail required.
- Ms. Dores – no comments on appendices, standards, references, glossary – For version “F”, she suggests a need for discussion on definitions for standards, particularly checklists -- she will provide some information. PMC has only approved Credentialing for “F, but we could make smaller changes sooner than G.

Based on the lack of substantive comments of the document since the last plenary, the chairman advised that the document was now ready to be sent to the PMC for review and approval. He asked the date from Mr. Moses for such submission and he was advised that it had to be assembled and ready by May 18th.

The Chair appoints Ms. Dores as document assembler, with assistance from Kosatka and Wilkinson and RTCA staff.

The committee members also raised the following issues:

- Mr. McGuire notes from previous meeting that they were supposed to review possible inclusion of something on vehicles – nothing has happened, agreed to remove –this time – as out of scope since this document addresses access for people, not vehicles.
- The Chairman also noted that in Version G we should consider a look into exit lanes, since TSA is treating those not co-located at the checkpoint as access control for airport responsibility.
- Ms. Olivier - noted that GAO is again looking at what TSA is doing in access and perimeter, so this can be a very timely document, and this could trigger schedule changes for “F” version – not expected, but could happen.
- The Chairman acknowledged Pilgrim’s pandemic draft, and advised that it should be considered intended DO-230G.

The committee then adjourned for the morning and reassembled after lunch.

7. Credentialing Section

Ms. Larson, Ms. Beckman, Ms. Chamberlain joined the call. Ms. Larson – few comments received but received feedback that the section is too operational. Defers to Chair for further comments.

The Chair noted that many of the sections are repetitive, and often references the same issues by different names, which can cause confusion. There's not much "wrong" with the individual sub-section contents. It states almost everything which is required, but approaches it from an operational viewpoint and not a technical viewpoint and it is hard to follow.

He further notes that standards document should NOT call technical approaches "solutions" and to separate current practices (manual, badging system based and IDMS based) from future trends (noting specifically that an DMS is not a trend but is now an established process).

The Chair stated that the draft does not address PII protection and cyber security adequately, i.e., how to protect data within the airport environment and control. This should be kept specific to credentialing, not to the more generic information in the cyber section, although there can be a reference to that chapter. The Chair will ask Reed and/or Zoufal to assist in those areas.

Mr. Hamilton led a discussion of Rap back - an FBI system of perpetual vetting – continual monitoring beyond the no-record results provided, so the sponsor can be notified if a record changes. This is not currently available in the aviation community; there is no access thru the TSA clearance process, but the service exists. Some airports have LEO agencies handling credentialing, so it might be done "by proxy" and may be used in US Visit. Mr. Zoufal notes language that it is only available to "participating agencies", and provided additional information.

The chairman noted that with a good deal of cutting and pasting, removal of duplication and redundancies, and moving blocks of content to their more appropriate location for flow, the credentialing will be considerably improved. Mr. Hamilton has separately provided some additional comments to be included, as have Mr. Zoufal and Ms. Does.

8. Time and Place of Next Meeting

The next meeting scheduled for June 25th, since earlier dates have conflicts.

9. Any Other Business

There being no other business, the Chair thanked all members present and absent for their contributions towards 230 E and looked forward to the work on 230F and 230G.

Deadline is 30 days prior to June 18 PMC, so May 18 is our deadline.
(Sept 27 is next PMC, Aug 27 deadline for us; Dec, 16 after that, so Nov 16 is committee
deadline for that.)
Next meeting scheduled for June 25th, since earlier dates have conflicts.

-S-
Art Kosatka
Secretary

CERTIFIED as a true and
accurate summary of the meeting.

-S-
Christer Wilkinson
Co-Chairman