

**PLENARY MEETING MINUTES  
MEETING OF SPECIAL COMMITTEE 231**

**TAWS**

**Date:** 20 September 2016

**Time:** 0900 EDT to 1000 EDT

**Place:** Washington DC RTCA office

**Co-Chairmen:** Yasuo Ishihara                      Rick Ridenour

**Designated Federal Official:** Charisse Green

**Attendees:**

<b>Name</b>	<b>Company/Agency</b>
Fleury, Stephane	Thales
Green, Charisse	FAA
Hall, Michael	MITRE
Hoffman, Karan	RTCA
Ishihara, Yasuo	Honeywell
Johnson, Steve	Honeywell
Kirtz, Jon #	Rockwell Collins
Licata, Bill #	Universal Avionics
Ostrom, Gary #	Honeywell
Reynolds, Zach	ACSS
Ridenour, Rick	ACSS
Rossi, Angelo #	MITRE
Sadilov, Seva #	IANS Inc.
Vafiades, Monica	U.S. Air Force
Zapoluch, Steve #	Garmin
# - phoned in	

**September 20:**

Charisse Green provided a welcome and noted the meeting being open to the public.

Karan Hoffman, sitting in for Rebecca Morrison, provided a welcome to RTCA.

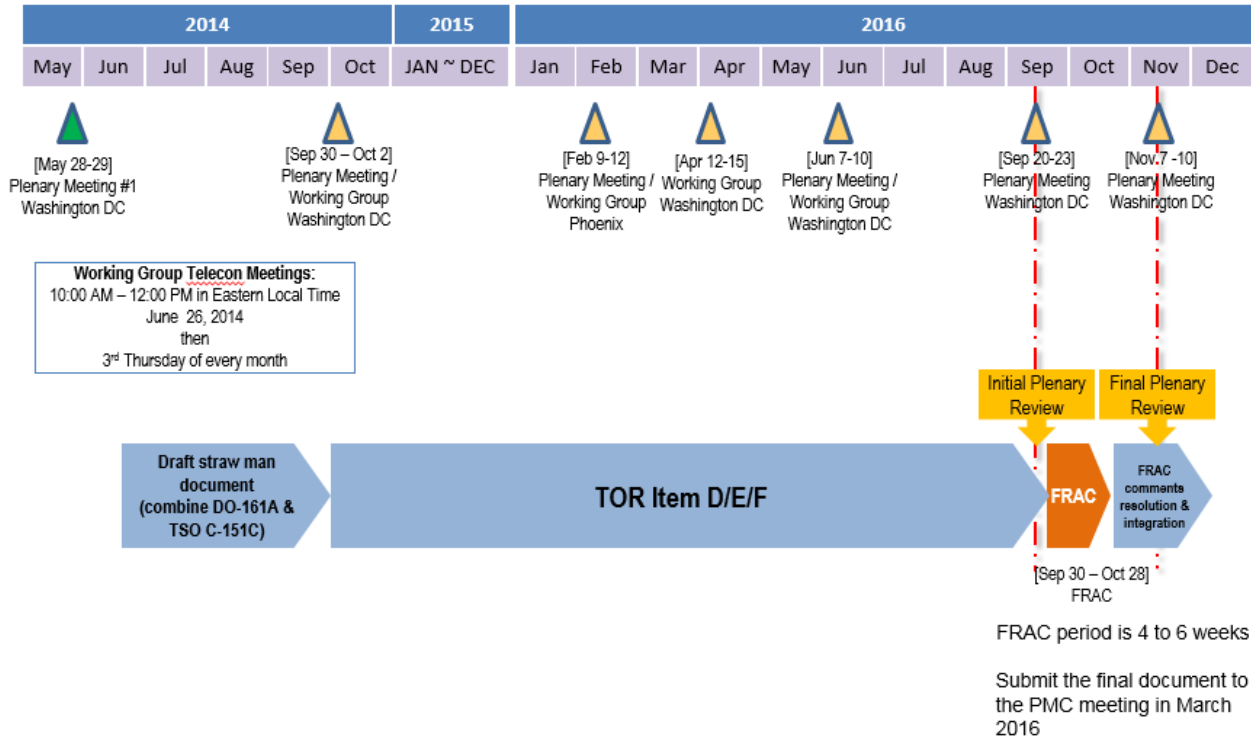
A review was made of the RTCA Proprietary References Policy as a standard policy, as updated in March 2015. By signing in to a given committee meeting, each participant acknowledges this policy.

Meeting called to order with a brief self introduction of each of the 12 attendees.

A review of action items took place. No major actions exist that should prevent the below dates from being achieved. We noted that around 200 comments have been received from the participating organizations.

We will plan on a Monday-to-Thursday 7-10 November Plenary Meeting in which we will review the FRAC comments, allowing for the Friday Veteran's Day Holiday on 11 November. The goal will be to reach resolution of each comment by the completion of this meeting. However, the document changes can take place after 10 November, with time allowed up to 31 December.

# SC-231 Schedule (Plan)



## NEXT STEPS

The next planned meeting is 20 October 2016, via telecon. Then, the next face-to-face meeting will occur on Monday to Thursday, 7-10 November 2016, with the Thursday session to end at 1:00 PM EST. The Monday session will begin at 9:00 AM EST, meaning Sunday travel for most.